

ARCHITECTURAL REPAIR & UPGRADE APPLICATION FORM

Complete this application for all exterior work prior to work being started. Include as much detail as possible. You must include drawings or diagrams of locations you are proposing this work will be done.

Describe materials that will be used, provide samples of paint colors, stucco, stone, roof shingle color, trees, plants et cetera, IF different from the original configuration. Include pictures showing an example of what the completed project will look like if necessary.

If you have questions regarding submissions, please email the HOA Manager at spyglassridge@gmail.com, call the office at (970)424-5600, or come into the office during business hour.

Name of Owner: _____ Date: _____

Lot #: _____ Email: _____ Phone: _____

SGR Property Address: _____

PROPOSED PROJECT DETAILS:

START DATE: _____ COMPLETION DATE: _____

NAME OF CONTRACTOR: _____

CONTRACTORS EMAIL: _____ PHONE: _____

Type of Project:

Exterior Painting Landscaping Driveway Roof Repair/Replacement

Construction (Remodeling) Deck or Patio Fencing Solar Panel Array

OTHER: _____

I attest that I am aware of the Spyglass Ridge (SGR) policy that prohibits initializing exterior work prior to the planned work being reviewed and approved by the Architectural Control Committee (ACC). Further, I acknowledge I may be required to undo all work and/or repairs done, at my cost, if the ACC finds that the work does not comply with SGR standards, policies, and/or architectural requirements. I also attest that all information included in the submission is true and accurate, to the best of my knowledge, and I agree to keep the ACC updated should there be any need to change, delay, or cancel any of the proposed work.

Applicant Signature: _____ Date: _____

In the following space please provide a detailed description of the proposed project:

Yes No

- Are you including samples with your submission?
- Will any exterior colors be changed?
- Will the homes footprint be changing?
- Will your plantings remain the same?
- Will your drainage plan remain the same?
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FOR COMMITTEE USE ONLY. DO NOT WRITE BELOW THIS LINE:

Date Submission Received: _____

Reviewed by ACC on the following date: _____

Submission has been:

APPROVED AS SUBMITTED

RETURNED FOR CORRECTIONS

Needed Corrections Are:

APPROVED AS CORRECTED

Date returned to owner: _____

Date received back by ACC: _____

DENIED

Reasons for Denial:

Date applicant was notified of decision by email: _____ By: _____